# LSU
**Faculty Senate**

# Ad Hoc Faculty Senate IT Committee Meeting
13 September 2023
8:45 AM, 1008B Center for Computation and Technology

## Approved Minutes of the Meeting

**Attendance:**

Present: Param Singh (Chair), Gerry Knapp (Secretary), Scott Baldridge, Ken Lopata, Juana Moreno, Larry Smolinsky, Craig Woolley (Ex-officio), Sumit Jain (Ex-officio). Absent: Samuel Robison.

A regular meeting of the ad hoc FS IT committee convened at 8:45 am on Sep 13, 2023 in room 1008B of the Digital Media Center (Center for Computation and Technology) at the LSU campus, with the Chair and Secretary being present. There were no public comments. The minutes of the last meeting were adopted unanimously following a motion by Knapp.

The first item of business was a presentation made by FS Secretary Param Singh on Guidance on Minutes from Robert's Rules.

- Smolinsky moved to "follow Robert's Rules of Order for constructing committee minutes". Passed unanimously.

Jain presented and the committee discussed the new Policy Index GROK Article, still in draft. The index will be published shortly.

Jain then presented and the committee discussed the Policy Exception TDX (TeamDynamix self - service portal) request form.

- Lopata moved to "recommend to ITS to create a GROK article on how to apply for an exception and including how to appeal if it is rejected". Passed unanimously.

- Knapp moved to "recommend to ITS that when an exception request is rejected, that ITS include in its communications how to appeal the decision." Passed unanimously.

The committee then began review of PS-123 (Personnel) and its standards. The committee had no comments for discussion on PS-123 itself. On PS-123-ST-1, the committee discussed various ramifications of codifying of I.T. policy responsibilities in job descriptions and potential issues. The committee will continue discussions in the next meeting.

The meeting was adjourned at 10:21 am, following a motion by Baldridge, passed unanimously.

Respectfully Submitted,
Gerry Knapp, Secretary