

MEETING MINUTES

Faculty Senate ILC Committee  
January 26, 2023  
12:00pm – 1:00pm

**Meeting Location: Academic Affairs Conference Room, 135F Thomas Boyd Hall**

**Present:** Kayanush Aryana, Suzy Caleo, Ludovico Geymonat, Charlie Goodman, Kyla Kazuschyk, William Ma, and Meredith Veldman

**Absent:** Aly Aly, Mike Barton, Haosheng Huang, Kenneth Matthews, Laura Piestrzynski, and Chun Yang

**Ex-Officio:** Jackie Bach, Tara Rose, and Rachel May

**Guest:** Sandi Gillilan, Associate Vice Provost, Office of Institutional Effectiveness

**I. Approval of Minutes**

On a motion by Veldman, seconded by Goodman the committee approved the minutes from the December 1, 2022, meeting.

**II. Discussion**

***HNRS 2100***

Motion to Approve as is by Goodman, seconded by Aryana, the motion passed unanimously.

***ILC Assessment Change Form***

Discussion: The committee reviewed the assessment change form submitted for OCS 1005. The course wanted to reduce the dimensions being assessed, dropping from three dimensions to one.

The committee unanimously approved the assessment change form.

***Student Appeals***

Motion to approve all student appeals discussed, by Caleo, seconded by Goodman, the motion passed unanimously.

### ***Selection of Committee Secretary***

Discussion: Members agree that the secretary position will rotate between committee members at monthly meetings.

Motion to Approve by Veldman, seconded by Ma, the motion passed unanimously.

### **III. Other Business**

#### ***SACSCOC Reaffirmation Update***

Discussion: Gillilan gave an update on the progress of the SACSCOC Reaffirmation Process. She updated the committee on Gen Ed reporting requirements for SACSCOC and gave a report on where we are and where we need to be.

#### ***Meeting Location Space***

Discussion: Veldman and Ma will check on availability of conferences rooms in their departments and report back.

#### ***ILC Assessment Process in Multi-Section, Multi-Instructor Courses***

Discussion: There was some frustration voiced to Veldman and Geymonat by faculty in their college over the ILC assessment process. Concerns varied from the time commitment to frustration with new system to faculty stating this is not what they are paid to do. Rose emphasized to the group that our office is here to help. We will be holding focus groups again this spring to find out how we can better help faculty.

#### ***ILC Program Assessment Report 2021-2022***

Discussion: Rose shared the ILC assessment report with the group. She has asked the committee to review and will create a Qualtrics survey for feedback. We will then schedule focus groups for each proficiency.

On a motion by Ma, seconded by Veldman the meeting adjourned at 1:05 pm.