

ACCOUNTING SERVICES SCHEDULE



| Monday | Tuesday | Wednesday | Thursday | Friday |
|--|--|----------------------------|---|---|
| | 1 Student time for period ending 9/27/24 locked @ 11:59 am GLS c/o 10 am | 2 Access Online Ledgers | 3 | 4 Student Payday period ending 9/27/24 |
| 7 | 8 Wage time for period ending 10/4/24 locked @ 11:59 am | 9 | 10 | 11 Wage Payday period ending 10/4/24 |
| 14 Columbus Day - Bank Holiday | 15 Student time for period ending 10/11/24 locked @ 11:59 am | 16 | 17 | 18 Student Payday period ending 10/11/24 |
| 21 Academic Payday period ending 10/14/24 | 22 Wage time for period ending 10/18/24 locked @ 11:59 am | 23 | 24 | 25 Wage Payday period ending 10/18/24 |
| 28 | 29 Student time for period ending 10/25/24 locked @ 11:59 am | 30 | 31 Professional Payday period ending 10/31/24 HALLOWEEN | |

TRAINING OPPORTUNITIES

| Description | Division | Date | Time | Location |
|--|-------------------|--------------|---------------------|-----------------|
| Budget Instructor Led Workday | Budget & Planning | Wed, 10/2 | 10:00 am - 11:30 am | Online via Zoom |
| Department Solicitations | Procurement | Wed, 10/2 | 10:00 am - 11:00 am | Online via Zoom |
| Business Managers' Meeting | --- | Tues, 10/8 | 9:30 am - 11:00 am | Online via Zoom |
| Payroll 101 | Payroll | Tues, 10/8 | 1:30 pm - 3:00 pm | Online via Zoom |
| Intro to Post Awards | SPA | Thurs, 10/10 | 9:00 am - 11:00 am | Online via Zoom |
| Travel | AP & Travel | Tues, 10/15 | 9:00 am - 10:30 am | Online via Zoom |
| Invoice Processing & Special Meals | AP & Travel | Tues, 10/15 | 1:30 pm - 3:00 pm | Online via Zoom |
| Cost Transfers | SPA | Thurs, 10/17 | 9:00 am - 11:00 am | Online via Zoom |
| LaCarte Card | AP & Travel | Thurs, 10/17 | 1:00 pm - 2:30 pm | Online via Zoom |
| Cost Sharing | SPA | Wed, 10/23 | 9:00 am - 11:00 am | Online via Zoom |
| Procurement Institute | Procurement | Wed, 10/23 | 9:00 am - 10:30 am | Online via Zoom |
| Post Award Management Reports | SPA | Wed, 10/30 | 9:00 am - 11:00 am | Online via Zoom |
| Workday Reporting & Financial Data Model (FDM) | FAR | Wed, 10/30 | 10:00 am - 11:00 am | Online via Zoom |
| Budget Instructor Led Workday | Budget & Planning | Wed, 10/30 | 10:00 am - 11:30 am | Online via Zoom |

To register, go to the [Training website](#)